



Australian Government
Department of Home Affairs

Visitor visa (subclass 600) Document Checklist - Vietnam

Information about this visa: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/visitor-600>

This checklist is for both these visa streams:

Tourist stream: for people travelling to Australia for a holiday, recreation or to visit family and friends.

Business Visitor stream: for people travelling to Australia for a short business visit. This includes making a general business or employment enquiry, conducting business negotiations or participating in a conference.

Important:

- All visitor visa applications (subclass 600) must be lodged online. Please apply early prior to your intended travel date. Information on current global processing times is available at [Visa processing times](https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-processing-times) (see: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-processing-times>)
- We recommend that you do not enter into any binding financial commitments, such as purchasing airline tickets, before you have been notified of the decision on your visa application.
- A decision is often made solely on the information that you provide with your application at time of lodgement. If all the items in this checklist are not provided, **the visa application may be refused**.
- If any of your supporting documentation is not in English, you will need to include a **translation in English**, as well as a copy of the original document. Each translated document must include (in English) the translator's:
 - full name, address and telephone number; and
 - qualifications and experience in the language they are translating.
- If you are applying for an APEC Business Travel Card (ABTC) and wish to travel to Australia, see: <https://www.apec.org/Groups/Committee-on-Trade-and-Investment/Business-Mobility-Group/ABTC>

How to apply:

- Create or log in to your **ImmiAccount** (see: <https://online.immi.gov.au/lusc/login>) to start your application
- Upload high quality colour scanned copies of supporting documents

You can check your application status online via your ImmiAccount. **Do not** send any documents by email or post.

For more information, see: <https://immi.homeaffairs.gov.au/help-support/applying-online-or-offer-online>

Biometrics Collection:

Most applicants in Vietnam, regardless of their nationality, will need to provide their biometrics (fingerprints and a digital facial photograph). Biometrics are provided by appointment at an Australian Biometrics Collection Centre.

For more information, see: <https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/biometrics>

For applicants under 18 years old, a parent or legal guardian will need to be present when the biometrics are collected.

Persons exempt from biometrics collection: Government officials and senior officials of international inter-government organisations when travelling to Australia as a representative of their country or organisation; Sovereigns, Heads of State and members of their families forming part of their household; serving Government Ministers and their immediate family members when travelling officially; Diplomats and consular officers accredited to Australia and their dependants; Diplomatic Couriers; Special Purpose Visa (SPV) holders; APEC Business Travel Card applicants.

Australian Biometrics Collection Centres are managed by VFS Global. For more information on their opening hours, locations and how to book an appointment, please see <https://visa.vfsglobal.com/vnm/en/aus/>

Visitor (subclass 600) visa - Document Checklist

1. Application
Complete the online application through your ImmiAccount (see: https://online.immi.gov.au/lusc/login)
If you are using a Migration Agent or an authorised representative:
<ul style="list-style-type: none">Form 956: Appointment of a registered migration agent, legal practitioner or exempt person (see: https://immi.homeaffairs.gov.au/form-listing/forms/956.pdf)Form 965A: Appointment or withdrawal of an authorised recipient (see: https://immi.homeaffairs.gov.au/form-listing/forms/956a.pdf)
2. Visa Application Charge
Current Visa Application Charges are found on the Department of Home Affairs website: Visa Pricing Estimator (see: https://immi.homeaffairs.gov.au/visas/visa-pricing-estimator) (<i>if you are visiting as a government representative, there is no visa application charge</i>)
For more information about payment methods, see: Methods of payment (https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/online/how-to-pay)
3. Identity
Your passport identity page and each page that has a visa label or entry / exit stamp for any country
One passport size photograph (less than six months old)
Details of Relatives Form See: https://vietnam.embassy.gov.au/files/hnoi/Details%20of%20Relatives%20for%20VN%2010012018.pdf <i>Note: If you are visiting as a government representative, you do not need to provide this form or the rest of the identity documents in this section below</i>
Your Birth Certificate
Your National Identity Card
All pages of the Household Registration Book
4. Financial position, employment
Evidence of your financial status, including: <ul style="list-style-type: none">Recent bank statementsRecent credit card statements showing available balanceIncome from rental properties, shares or other income-generating investmentsAny asset ownership certificates (such as house and land) you would like us to consider when assessing your visa application
If you are employed (by a company that you do not own): <ul style="list-style-type: none">Details of your employment, including position, salary/wage, contact details of your current employer (address, telephone number and contact name)A letter from your employer confirming that leave has been approved for the time you intend to be in Australia
If you are self-employed: <ul style="list-style-type: none">Your business license and personal/business income tax statements for the previous financial year
If you are a student over 18 years of age:

- Your current academic enrolment record (we may verify this with your school/university)

5. Additional evidence required for travellers/visitors

5.1 Business Visitor stream applicants:

Government representatives:

Government representatives should apply under the Business Visitor stream. Provide evidence that you are intending to visit as part of your duties representing a government:

- A letter of invitation from the Australian-based company or organisation; **and**
- Vietnamese officials: A Third Person Note from the Consular Department of the Ministry of Foreign Affairs in Hanoi, or the Department of External Relations in Ho Chi Minh City, showing the reason for your travel as a government official
- Other representatives of foreign governments should provide a letter from your Embassy/Consulate, or government

Before submitting your application: Make sure you answer “Yes” to the question “Is the applicant travelling as a representative of a foreign government, or travelling on a United Nations Laissez-Passer?” at the **Special category of entry section**

Submit your application: You do not need to provide any further information below from this checklist.

All other Passport holders: evidence of why you need to visit Australia on business and the type(s) of business activity you will undertake while in Australia, **including:**

- A letter of invitation from the host organisation in Australia
- If you are attending a conference, your conference registration details
- A letter from your employer stating the reasons for your visit to Australia
- Your schedule in Australia, with contact details of the companies involved
- Evidence of your educational and professional qualifications
- Evidence of your previous contact with business people or organisations in Australia

5.2 Tourist stream applicants

- Your travel plans in Australia, **or**

If intending to visit a relative, partner or friend in Australia:

- Evidence of the visa applicant’s relationship to the person they intend to visit; **and**
- A letter of invitation from the person the applicant intends to visit. If your relative, partner or friend is paying for your visit, evidence of their personal funds and income; **and**
- A copy of the relative/partner or friend’s passport identity page or other evidence of their identification, such as a driver’s licence

If intending to study for three months or less in Australia:

- Details of the course you have enrolled in

5.3 Minor applicants under 18 years of age

If the visa applicant is under 18 years of age, and intends on travelling without one or both of their parent(s) or legal guardian(s):

- An original letter signed by any non-accompanying parent(s) or legal guardian(s) consenting to the grant of the visa; or the form “Consent to grant an Australian visa to a child under the age of 18 years” available on our website: https://hcmc.vietnam.embassy.gov.au/files/hchi/Travel_consent_form.pdf

and

- Identity documents (National Identity Card or Passport) of the non-accompanying parent(s) or legal guardian(s) who consents the minor applicant to travel to Australia.

The consent letter/consent form must clearly state the child's name, name of the consenting parent(s)/guardian(s), and consent for the child to travel to Australia. This letter/consent must be certified by the local People's Committee or a notary office in Vietnam (or relevant country) that they have confirmed the identity of the persons providing the consent and that the consent documents have been signed before them.

Please note that under the Vietnamese relevant laws, consent for visa grant is still required from legal parents who are divorced or separated, uncontactable or declared to be missing by courts, unless a specific court order has been obtained permitting the removal of the child.

In the case, the above-mentioned documents can not be submitted, a court order from Australia or Vietnam permitting the removal of the child is required as evidence that the minor applicant can be granted a visa.

Note: As children under 18 will not normally be travelling for business purposes, they should apply under the Tourist visa stream